



**Madison County Chamber of Commerce
2026 Winter Solstice Market Application**

**Friday, December 11th, from 5-9 pm
Saturday, December 12th, from 10 am-4 pm**

Website: exploremadisoncounty.com

Email: tourism@madisoncounty.com

Phone: (515) 462-1185

Office Use Only

Date Received _____

Check # _____

Juried _____

Booth Location _____

Accepted _____

Declined _____

This is a juried market; therefore, you must receive written confirmation from the Chamber that you have been accepted for this year's market before the following agreement is valid.

This agreement is made and entered into by, and between, the Madison County Chamber of Commerce and the following business or organization, hereto referred to as Vendor:

Business/Organization (Vendor) _____ Authorized Agent/ Booth Holder _____

Phone _____ Email Address _____

Address _____ City _____ State _____ Zip Code _____

The Chamber will provide a table and chair for each regular-sized vendor booth.

Cost of Vendor Booth

(Please indicate 1 or 2 booth spaces)

___ \$175 **per** regular booth space (Non-Member)

___ \$95 **per** regular booth space (Chamber Member)

___ \$95 **per** regular booth space (Youth, 17 years & under)

Total Cost: _____

Preferred Venue

Please indicate your preferred venue. We cannot guarantee that we will be able to place you in one venue over another but will do our best to accommodate your request. Preference will be given to those vendors who are Chamber members.

___ The Winterset Livery (Booth spaces are approx. 8'x6')

___ The Warehouse on 2nd (Booth spaces are 10'x10')

Products you plan on selling:

Vendor Contract

Each Vendor shall comply with the following rules and regulations in addition to complying with any and all statutes and ordinances of the State of Iowa, Madison County and the City of Winterset pertinent to the Vendor's participation in the event including, but not limited to, statutes and ordinances affecting gambling, health and sanitation, building, electrical construction, maintenance, and fire safety. Each vendor is responsible for their own permits and exemptions including sales tax forms. Sales tax in Madison County is 7%. Please attach a photocopy of your Iowa Sales Tax Permit or list your Iowa Sales Tax Permit Number # on the following page. A list of participating vendors is provided to the Iowa Department of Revenue. The Chamber shall have the right to interpret the following rules and regulations, to amend or add such rules and regulations as it might deem appropriate, and to enforce compliance with such rules and regulations. The Chamber reserves the right to refuse rent of space to anyone and to regulate the types of items offered for sale. Any violation of these rules and regulations or of referenced statutes and ordinances shall result in immediate forfeiture of all rights and participation in the event including any moneys deposited to secure participation in the event.

Vendor agrees that it will protect, defend, hold harmless, and indemnify the Madison County Chamber of Commerce, City of Winterset, Madison County Supervisors, their directors, officers, agents, employees, and volunteers from and against any and all expenses, claims, actions, liabilities, attorney fees, damages and losses of any kind whatsoever, actual or alleged, resulting from or concerned with the participation as a Vendor in the event. The Chamber, City of Winterset and Madison County Supervisors shall not be liable for any loss or damage to any merchandise or personal property in or about the Vendor's booth(s) regardless of the cause of such loss or damage. Only approved products will be displayed in the market.

- New vendors must submit pictures of their booth and products with their application, which will be used in the jury process. Only pre-approved products may be displayed and sold at the market.
- Once a booth space is sold, it must be occupied and operated by the approved Vendor. Subleasing of all or any assigned booth space is strictly prohibited. Vendor cannot allow another party to exhibit, promote in any manner, or take orders in the Vendor's booth.
- The Chamber recommends that Vendors obtain liability insurance for their booth space.
- Specific guidelines for booth set up and removal will be sent to Vendors approximately one month prior to the Market.
- If you are unable to set-up by one hour after the scheduled setup time on Friday, please notify the Chamber. If not, your space may be forfeited or relocated, and your vendor fee will not be refunded.
- Be prepared for inclement weather. There are no provisions for rain, snow, ice, wind, etc. There will be no refunds.
- Vendor must have an Iowa sales tax permit, collect and pay 7% sales tax. Temporary permits are no longer issued by the state; you must register at <https://tax.iowa.gov>. A list of participating vendors is provided to the Iowa Department of Revenue.
- **Booths must remain open and staffed on Friday from 5:00 to 9:00 PM, and on Saturday from 10:00 AM to 4:00 PM, unless the Vendor is sold out of all products. (There will be no early teardown even if Vendor is sold out.)**
- Tear down **will begin after 4:00 pm on Saturday and must be completed by 5:30 pm**. Please be aware that streets will be open to through traffic. No early teardown allowed.
- Vendor's booth and the area around it must be kept clean of all refuse, rubbish, and garbage, which must be deposited in the containers provided.
- **Electric space heaters are NOT allowed** per the City of Winterset. This is a non-smoking event. No lit candles.
- Only service animals will be permitted.

I, the undersigned, dutifully swear that I have thoroughly read this contract. By signing this application, I acknowledge and accept all terms of this contract.

Signed: _____

Date: _____

Items to be included with application:

- Submit at minimum 2 photographs (1 photograph of your booth & 1 photograph of your products)
* ***New applicants only***
- A general listing of the items you plan to sell. Only approved products may be offered at the market.

- A copy of your Iowa Sales Tax Certificate or indicate the Sales Tax Number here:

- Vendor Contract Signed and Dated (This indicates full compliance to terms outlined above.)
- Payment in the form of a check or credit card information
- Please keep a photocopy of this contract for your records

Please mail application to:
Madison County Chamber of Commerce
Attn: Winter Solstice Market
73 Jefferson Street, Winterset, IA 50273

Or scan and email to:
tourism@madisoncounty.com

Please list any specific requests below:

PAYMENT INFORMATION

_____ Check Enclosed
Credit Card: ___VISA ___MC ___OTHER CREDIT
CARD NUMBER: _____
EXPIRATION DATE: _____
3 DIGIT CODE ON BACK OF CARD: _____
ZIP CODE: _____
Checks postdated or returned unpaid by the bank are subject to a \$25.00 service fee